

PARTICIPATION TERMS AND CONDITIONS IN THE EFFICIENT SPEAKER I COURSE

§ 1 Event organizer

Aleksandra Szczepaniak is the organizer of the event who runs their business under the company WeDo Academy Aleksandra Szczepaniak ul. Wietrzna 46, loc. 18, 53-024 Wrocław NIP 8961354631, hereinafter referred to as the Organizer.

§ 2 Registration and confirmation

1. To sign up for a course, the participant must register by filling in the application form on the website www.wedo.academy/eventy/ under the selected course. You can also sign up by writing an email to hello@wedo.academy with a clear indication of the chosen course, date, and contact details such as email, mobile phone, full name and surname.

2. The organizer can refuse to accept the application if participation in the course could harm the organizer's interests or if the participant does not qualify for the subject or level of the course.

§ 3 Fees and terms of payment

3. 1. The price of the course includes: remuneration of the coach, handouts and materials, certificate of completion, room fee, coffee breaks with refreshments and in the case of full-day training also lunch.

3. 2. The Participant undertakes to pay the fixed price of the chosen course in the offer on the website or the price taking into account the discounts agreed with the Organizer, e. g. if more than 1 person from the same company participates. The fee for the course should be paid before the start of the training, at the latest 2 weeks before the start that is 14 working days unless agreed differently with the Organizer.

3. 3. Payment methods: The Organizer accepts the following payment methods: bank transfer to the bank account number specified in the pro forma invoice or to the bank account of Santander Bank S. A. WEDO ACADEMY ALEKSANDRA SZCZEPANIAK 11191010482415060439360001 in accordance with the information provided to the participant at registration. The transfer title must include the name and date of the course and the full name of the participant.

You can also purchase the course directly on the website, indicating 1 of the possible

payment methods. To complete the purchase, the Ordering Party is obliged to provide its real data such as name and surname and current and working e-mail contact were the confirmation of the purchase and participation in the event will be sent. If the Customer wants to receive an invoice for the purchase, they must provide current and correct company details in the form on the website or express such a request by e-mail when placing an order for the event. Before placing an order on the website, the Customer is obliged to accept that he has read these terms and conditions.

3.4. Fee refunds: In case of cancellation of participation in the course, the participant is entitled to a refund of the fee in accordance with the refund policy established by the organizer in § 4.

3. 5. Overdue payments: In the event of non-payment of the course fee within the specified period, the Organizer reserves the right to refuse the participant's participation in the event and to place a person from the reserve list in their place after informing the participant about the situation.

§ 4 Cancellation and reimbursement

4.1. If the participant withdraws from the course at least 14 working days before the start of the event, they must notify about it the Organizer by e-mail at hello@wedo.academy without giving reasons. Cancellation will be considered effective upon receipt of a return confirmation by the organizer. If the participant paid the training fee earlier, the full amount will be refunded to the account from which it was sent.

4.2. In the event of cancellation less than 14 working days before the start of the event, the participant will receive a 50% refund.

4.3. In case of absence of the registered person and no cancellation in the form indicated in § 4.1, the participant does not receive a refund.

4.4. If the participant finds a willing person for their seat, who will make the payment before the event starts at least 24 hours, they will receive a full refund for the cancellation regardless of the date of its submission.

4.5. It is possible to reschedule your participation to another training date only when further dates are available, and such wish will be notified at least 14 days before the original event date.

§ 5 Event changes

5.1. In the event that the course cannot take place on the scheduled date, the Organizer undertakes to immediately notify the participants by e-mail or telephone and propose – at their option – a new course date or a 100% refund of the event fee.

5.2. The Organizer reserves the right to make minor changes to the training program to suit the registered participants for the given course.

5.3. 5. 3. The organizers reserve the right to change the location of the event within the same city for reasons beyond their control, e. g. the availability of rooms at a given time.

5.4. The organizer reserves the right to appoint a substitute for the coach and host in the event of force majeure, i. e. the occurrence of an event that the host could not have foreseen or prevented, such as vocal cord illness.

§ 6 Event participation

6.1. Behavior: participants agree to respect other participants and the hosts. Any behavior that is inappropriate, aggressive, or violates the good name and well-being of other participants will be stopped immediately. If the invasive behavior continues despite warnings, the Organizer has the right to expel the Participant from the event without refund for the missed training hours.

6.2. Punctuality: Participants should be punctual and attend the training at the appointed time. It is a good practice to arrive 15 minutes before the start to get acquainted with the group and the host. Remember that delays can disrupt the course of the training and negatively affect other participants.

6.3. Engagement: Participants should actively participate in the training, ask questions and participate in discussions. Proper involvement will contribute to the effectiveness of course.

6.4. Recording Restrictions: Participants do not have the right to record or broadcast the content of the training without prior permission from the instructor. The training materials are copyrighted and their distribution is prohibited. Participants will get recordings of their speeches for any use with prior written consent. Participants will also be allowed to use for their own or public use a short commercial film recorded during the training after prior written consent from all participants.

6.5. Privacy: Participants agree to respect the privacy of other participants and the coach. Information and statements appearing in the training should remain confidential.

6.6. The Organizer undertakes to send a detailed agenda of the training and collect all necessary information about the participant before the start of the course in the form of an e-mail to the address indicated by the Participant during registration.

6.7. The participant undertakes to cooperate before and during the course in order to obtain the best results from the participation. The participant undertakes to fill in the information card before the course, which will be sent electronically to the previously indicated email.

6.8. Upon completion of the course, each Participant will receive from the Organizer a written evaluation of their progress and recommendations for future development, as well as a written and electronic certificate confirming participation in the training.

§ 7 Copyright

The Participant undertakes to preserve the copyrights concerning the program and training materials belonging to the Organizer. All training materials and programs are copyrighted and may not be reproduced, processed or distributed in any way by electronic, mechanical, copying or recording devices. Participants shall be allowed to store material in electronic and paper form for training purposes only.

§ 8 Personal data processing

By accepting the Terms and Conditions of the course participation, the Participant agrees to the processing of personal data by the Organizer of the event mentioned in § 1 for the purpose of organizing and conducting the event in accordance with the Act of 29. 08. 1997 on the Protection of Personal Data (Journal of Laws of 2006, item 922).

§ 9 Final provisions

These Regulations constitute an agreement between the Participant and the Organizer of the course. In the event of any disputes or ambiguities, the provisions of the applicable Civil Code shall apply.

8. 2. On behalf of the Organizer, we invite you to contact us within the scope of these Terms and Conditions:

Aleksandra Szczepaniak

Tel. 609 232 875

e-mail: hello@wedo.academy